Communication

Dundee Viking Bands

2017-2018

**Communication Sources:**

Dundee Band Website

The website will be our main source of communication this year. Please be sure to refer to it often…once a week at minimum.

All things pertaining to the band calendar, upcoming events, announcements, forms, sign-ups, etc. will be found here. Mass emails will only be sent to alert parents that something important/time sensitive has been added to the website.

Band Parent Facebook Page

This is a valuable place for band parents to help one another, encourage each other, and celebrate the successes of your students. Ms. Yettaw will not be on this page regularly**. The Facebook page should not be used to communicate absences or express complaints.** Please keep this page positive and encouraging. If there is an issue that has caused frustration, please contact Ms. Yettaw directly.

Band Student Facebook Page

This page is a place for band students to communicate with each other, help, encourage, and lift one another up. It is also a place for Ms. Yettaw to communicate with band students and celebrate their successes. All parent questions should be expressed through the Band Parent Facebook Page, not this page. Parents are welcome to be on this page to encourage, cheer on, and celebrate our band students! ☺

Email

This will be Ms. Yettaw’s main form of communication with individual parents. Please consider the following in regards to email:

* **This and/or a written note is the only permissible way to communicate a student’s absence from a performance or practice.**
* Please provide 48 hours for a response, understanding that Ms. Yettaw’s schedule is very busy with little downtime.
* After the 48 hours, if you have not received a response, a kind reminder is welcome and appreciated ☺
* Please give grace and assume good intentions – Ms. Yettaw never intentionally ignores someone, quite conversely, she feels horrible when she discovers someone or something has been missed.

Email address: jaymi.yettaw@dundee.k12.mi.us

Remind App

This will be used when a quick and short bit of information needs to be passed on, i.e. the cancellation of an event due to inclement weather, the delay of a departure or return, time reminders, fundraiser reminders, etc.

Notes Home

Rarely will notes be sent home due to the fact that students often don’t get them to their parents. In the case that a note is sent home, you will be notified by email or the Remind App that it is on its way.

Phone

Ms. Yettaw seldom has the opportunity to check her voicemail. If you would like to have a phone conversation with her, please email or text and she will call you back.

Texting

Texting is fine, but please don’t do so after 5pm. **This mode of communication should not be used to communicate absences**.

Let’s Have a great 2017-2018 School Year!

Dundee Pride!! Band Pride!!